

# DOING BUSINESS IN BEDFORD HOTSHEET

Save yourself delays, fines & frustrations by learning who to contact for answers to all your questions on local permits and regulations

BEFORE SIGNING LEGAL DOCUMENTS YOU NEED TO CONSULT:	BECAUSE WHAT YOU ARE PROPOSING MAY INVOLVE	IF WHAT YOU ARE PROPOSING INVOLVES				
		Opening a new business	Expanding an existing business	Moving to a new location	Changing only owners	changing only type of business
<b>CHAMBER OF COMMERCE</b> 781-275-8503	Where connections are made and business happens	YES	YES	YES	YES	YES
<b>Town Clerk</b> 781-275-0083	Business Registration	YES	YES	YES	YES	YES
<b>Code Enforcement</b> 781-275-7446	Building Permit	YES	YES	YES	YES	YES
	Flood plains/plot plans	YES	YES	YES	YES	YES
	Wiring permit	YES	YES	YES	YES	YES
	Zoning Regualtions	YES	YES	YES	YES	YES
	Handicapp Access	YES	YES	YES	YES	YES
	Plumbing & Sign permits	YES	YES	YES	YES	YES
	Disabilities Act Regs	YES	YES	YES	YES	YES
<b>Conservation</b> 781-275-6211	Site plan submital	YES	YES	YES	YES	YES
	Enviromental review	YES	YES	YES	NO	NO
	Wetlands maps & Regs	YES	YES	YES	NO	NO
<b>Board of Selectmen</b> 781-275-1111	Wetlands filing info	YES	YES	YES	NO	NO
	Alcohol Licensure	YES	YES	YES	YES	YES
	Common Vicualler Lic.	YES	YES	YES	YES	YES
	Innholder	YES	YES	YES	YES	YES
	New/Used Auto Dealers	YES	YES	YES	YES	YES
<b>Board of Health</b> 781-275-6507	Taxi License	YES	YES	YES	YES	YES
	Food Inspections	YES	YES	YES	YES	YES
	Hazardous Materials	YES	YES	YES	YES	YES
	Water Well Permits	YES	YES	YES	YES	YES
<b>Fire Dept</b> 781-275-7262	Septic Systems	YES	YES	YES	YES	YES
	Fire Smoke Detectors	YES	YES	YES	NO	YES
<b>Historic Commision</b>	Exterior changes to bldgs in historic district	YES	YES	YES	NO	NO
<b>Public Works Dept</b> 781-275-7605	Water/Sewer/St permits	YES	YES	YES	YES	YES
	Curb cut/ road access	YES	YES	YES	NO	NO
	sewer & water hook up	YES	YES	YES	YES	YES
<b>Planning Dept</b> 781-275-1548	Zoning (Special permits, variances)	YES	YES	YES	YES	YES
	Site plan review	YES	YES	YES	YES	YES
	Division of land	YES	YES	YES	YES	YES

This guide outlines where to go for answers about major municipal requirements that must be considered when doing business in Bedford. There may also be State and Federal requirements to be considered. The ultimate responsibility for complying with government requirements lies with you as a business owner, making it imperative you seek appropraite advice BEFORE you take action.

